

MINUTES
ARKANSAS CHAPTER OF NIGP
BOARD MEETING MAY 12, 2005

Members present: Stephanie Creed
Emma Knotts
Renee Gates
Joe Giddis
Jim Lipsey
Norma Little
Cassandra McCuien-Smith
Renee Medlin
Howard Nesmith
Jerry Paul
Mike Pearson
Jennifer Shipley

The meeting was called to order by President Renee Medlin at 3:40 p.m.

Announcements - President Medlin asked if any board members had been told of any problems with the conference. Stephanie Creed stated that she had been approached about the unfairness of the auction. President Medlin suggested that something be done to help with the concerns regarding the auction. Emma Knotts suggested putting something in the newsletter. Emma Knotts stated that she had been approached by a member about problems with the golf tournament when trophies were given to non vendors and non NIGP members. Several board members stated that no trophies had been given to non vendors or non NIGP members. President Medlin will make an announcement during the NIGP Chapter meeting that members who have any concerns or problems with the conference to please contact her and she will take any concerns or problems into consideration.

Conference Wrap-up - Howard Nesmith present the board with a written statement addressing the conference regarding gifts. All items were donated and rules for the auction were not set beforehand. Jerry Paul suggested a silent auction as a possibility for next year. Howard Nesmith went over the survey result and the entire conference had 4 and 5 high marks. Some of the request for next year's conference was negotiating with vendors, p-card, critical management, navigating the internet. Several had requested that the Chapter meeting not be part of the conference and the conference be held for two days rather than three days. Stephanie Creed asked if Howard Nesmith would get the scores to the instructors. Howard stated that he would send the scores to the instructors.

Budget Update - Emma Knotts presented the budget and stated that she would show budget vs. actual expenses for the conference on the next budget report. President Medlin stated that name badges be changed with the new logo next year. Renee Gates said that she would give President Medlin estimated cost for the new name badges.

Education - Mike Pearson stated that he and Debra Potter had not met. He had not received back any information from chapter members interested in the certification classes or the process required for certification. He suggested that before the chapter pays for a review class for CPPB and CPPO certification that individuals need to do their application and get approval first. President Medlin said that people need the Basic NIGP course and she would like to see a review class set up for CPPO certification. Mike Pearson said that individuals could email him regarding classes.

2006 Conference - President Medlin announced the co-chairs for the 2006 Conference as Betty Foster and Howard Nesmith. She was glad that more people are becoming active members.

New Business - Stephanie Creed stated that vendors wanted to know why we don't accept credit cards for registration. Board members discussed the possible expense for accepting credit cards. Board members discussed starting a library for NIGP books, so that individuals could check out study material. Members discussed the possibility of an agency keeping materials at their location. Renee Gates suggested that Tim Smith, as Historian, could keep the material, but you would have the expense of shipping out the materials and what happens if the books are not returned. Lots of questions and discussion was done regarding keeping a library. Mike Pearson as Education Chair will look into the possibility of a library for the chapter. Members discussed the selling of NIGP t-shirts, mugs, pens, etc. to put toward education and scholarships.

Meeting adjourned at 4:28 p.m.

Respectfully submitted: Cassandra McCuien-Smith, CPPO CPPB
Secretary